



Medical Administrative Professional Pathway

EXPERIENCE. SUCCESS. ONE STACKABLE CREDENTIAL AT A TIME.



Healthcare Receptionist

Technical Diploma (less than one-year)
(part time options available)

CAMPUSES

Ashland, New Richmond, Rice Lake,
Superior, Online

CREDITS 16

ESTIMATED 2018-2019 TUITION
\$TBD*

POTENTIAL CAREERS

Medical Receptionist, Medical Scheduler,
Medical Information Clerk, Appointment
Coordinator, Patient Access

POTENTIAL STARTING WAGES

\$18,720 to \$22,901 annually **

WITC 2017 GRADUATES**

Data Not Available

Medical Billing Specialist

Technical Diploma (less than one-year)
(three semesters part time)

CAMPUSES

Ashland, New Richmond, Rice Lake,
Superior, Online

CREDITS 22

ESTIMATED 2018-2019 TUITION
\$TBD*

POTENTIAL CAREERS

Hospital Medical Biller, Physician's Office
Medical Biller, Laboratory Medical Biller,
Patient Account Representative, Revenue
Cycle Representative

POTENTIAL STARTING WAGES

\$24,960 to \$30,326 annually **

WITC 2017 GRADUATES**

Data Not Available

Health Office Professional

Technical Diploma (one-year)
(part time options available)

CAMPUSES

Ashland, New Richmond, Rice Lake,
Superior, Online

CREDITS

18 Credits Remain – if successfully
completed the Healthcare Receptionist
Technical Diploma

34 Credits - Total Credits Needed to Receive
the Health Office Professional Technical
Diploma

ESTIMATED 2018-2019 TUITION
\$TBD*

Financial Aid Eligible

POTENTIAL CAREERS

Medical Office Specialist, Medical Secretary,
Medical Receptionist, Hospital Admissions
Representative, Customer Service
Representative, Medical Scheduler, Health
Information Clerk

POTENTIAL STARTING WAGES

\$22,462 to \$33,277 annually **

WITC 2017 GRADUATES**

Employed Within 6 Months 100%
Average Yearly Salary \$27,870

Medical Administrative Professional

Associate Degree (two-year)
(part time options available)

CAMPUSES

Ashland, New Richmond, Rice Lake, Superior,
Online

CREDITS

47 Credits Remain – if successfully
completed the Healthcare Receptionist
Technical Diploma

41 Credits Remain – if successfully
completed the Medical Billing Specialist
Technical Diploma

29 Credits Remain – if successfully
completed the Health Office Professional
Technical Diploma

63 Credits - Total Credits Needed to Receive
the Medical Administrative Professional
Associate Degree

ESTIMATED 2018-2019 TUITION
\$TBD*

Financial Aid Eligible

POTENTIAL CAREERS

Medical Administrative Assistant,
Medical Secretary, Medical Receptionist,
Medical Scheduler, Hospital Admissions
Representative, Medical Language Specialist,
Medical Billing Specialist, Patient Account
Representative, Clinic Coder, Health Unit
Coordinator (HUC), Health Information Clerk

POTENTIAL STARTING WAGES

\$27,038 to \$66,000 annually **

WITC 2017 GRADUATES**

Employed Within 6 Months 100%
Average Yearly Salary \$46,519

BEYOND WITC

Bachelor's Degree

Lakeland University
Northland College
UW Oshkosh
UW Stout

Important Notes on Transferring:

- The colleges listed above have developed
an Associate Degree to Bachelor Degree
Articulation Agreement with WITC
(Bachelor Degree programs vary); other
colleges may accept WITC credits upon a
transcript review.

- The Transfer Information Systems (TIS)
allows students to review which WITC
courses could be accepted at UW Colleges.
Review website for details: www.wisconsin.edu/transfer

- If interested in continuing your education
or transferring credits to other colleges,
it is encouraged you talk to the Transfer
Coordinator or Advisor at your transfer
school as soon as you start thinking about
the process.



*Tuition are not yet available for the 2018-2019 school year. If you have completed previous credits that transfer into the more advanced program, your costs may be less. Please speak with WITC staff if you have questions on how costs are determined. Tuition is an estimate and does not include any miscellaneous fees for various courses, tools, books, supplies or uniforms. Program book costs are in addition to tuition and fees and vary depending on course selection and where the books are purchased or rented.
**Wage and employment data is compiled from the 2017 WITC or 2016 Wisconsin Technical College System (WTCS) Graduate Follow-Up Report; if not available, wage data is derived from the wage data compiled through Economic modeling software int'l (Emsi) based on the WITC county region and the SOC codes assigned through the WTCS. The wage data presented is a range from the 10th and 25th percentile earnings in December 2017 and may include the lowest wage level from the WITC or WTCS Graduate Follow-Up Report parent programs. Educational decisions should not be entirely based on the wage data presented as wages are subject to error and sampling bias. Some people may be hired at a lower or higher starting wage than what is reported here. Annual salaries, from Emsi data, are based on a 40 hour work week over 52 weeks (2080 hours).



Medical Administrative Professional Pathway

PATHWAYS TO WITC:

START COLLEGE IN HIGH SCHOOL

Take dual credit or advanced standing courses in high school. To find out what courses are available at your high school, go to: WITC .EDU and enter "Dual Credit" in the search button. Click on your high school. Additional opportunities may be available through AP courses, ITV Programming, or High School Academies.

ACADEMIC SUPPORT CENTER

Basic Education Courses: Basic Education Communication, Basic Education Reading, Basic Education Math
General Studies Courses: Writing Foundations, Reading Foundations, Math Foundations
Additional Academic Support Services Include: GED/HSED Preparation, Study Skills Strategies, Test Taking Strategies, Peer Tutoring, Personal Readiness, Career Exploration, (ELL) English Language Learner, Computer Literacy

CREDIT FOR PRIOR LEARNING

National Exams (AP, CLEP, DSST, IB) or Industry Credentials
Work/Life Learning, Challenge Exams, Military, Credit from Other Colleges
For specifics on Credit for Prior Learning Options, please go to WITC .EDU and enter "Credit for Prior Learning" in the search button

Admission Steps (WITC .EDU/admissions):

Associate Degree or Technical Diploma (Full or Part-Time):

Must complete all three admission steps.

1. Apply Online (include \$30 fee if applicable) at WWW. WITC .EDU and click on "apply"
2. Assess for Placement
3. Admissions Meeting

Some programs may have additional program requirements.

Take one class: Register during Open Enrollment (no application required). Depending upon the course, you may be required to assess or submit other eligible college entrance scores.

Certificate: Apply (no fee) and Register for courses

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services and employment in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA), Amendments Act of 2008 (ADAA). For more details and to contact an Accommodations Specialist go online: WWW. WITC .EDU /stusvcs/disability.htm

Class Formats Offered

To view specific class times within the programs:

1. Go to WWW. WITC .EDU
2. Click on "Find a Class" on the top of the webpage
3. Search for courses.

Not all classes within this program are available in every format offered at WITC. Some Class options for this program include In-Person, Online, and ITV.

Upcoming Start Dates

FALL 2018: August 27, 2018

SPRING 2019: January 21, 2019

Financial Assistance

Financial Aid (FAFSA stands for Free Application for Federal Student Aid, including loans, grants, and workstudy): www.fafsa.ed.gov
WITC Scholarships: WWW. WITC .EDU; enter "scholarships" in the search button
WITC Promise Scholarship: Tuition assistance for qualifying high school graduates

There are agencies that may be able to provide financial support for tuition, books, tools, gas, and/or childcare based on income and other qualifying factors. To find out more, please contact an Admissions Advisor for an "Education Referral Document", which includes a full list of all available agency resources in your county of residence. Individuals are often required to complete the FAFSA prior to receiving funding from many of the agencies.

2017-2018 Cost Per Credit

(WI and MN Residents) \$146/credit. (plus books and supplies)
Online courses are an additional \$10/credit

Contact a WITC Admissions Advisor and Get Started:

Ashland: 800.243.9482 extension 3195
New Richmond: 800.243.9482 extension 4339
Rice Lake: 800.243.9482 extension 5220
Superior: 800.243.9482 extension 6243
E-mail: [admissionadvisors@WITC .EDU](mailto:admissionadvisors@WITC.EDU)



WISCONSIN
INDIANHEAD
TECHNICAL
COLLEGE

Experience. Success.

Please call 800.243.9482 or email:
[admissionadvisors@WITC .EDU](mailto:admissionadvisors@WITC.EDU) to
speak with an Admissions Advisor
to get started